



Declaration of Interest Register

Register details

Organisation	Pride in Place Raffles & Morton	Register owner	Joshua Jenkins
Review frequency	Annual / as required	Version	V1
Date created	30 th July 2026	Next review date	30 th July 2027

Register

Ref	Name	Role / Position	Organisation / Interest	Type	Description of Interest	Date Declared	Relevant Projects / Decisions	Action Required	Restriction / Recusal	Date Reviewed	Status
DOI-001	Daniel Walker	Board Member	5 th Carlisle Scouts	Scout Leader	Scouts have submitted suggestions for funding from the Pride in Place at the open session. Daniel is not in a decision making role.	13 th June 2026		Record on Register. declare any Dols at the start of any meeting and record in the minutes.	N/A	30 th July 2026	Low
DOI-002	Gemma McManus	Board Member	The Lookout Community Hub St Barnabas Church St Lukes Church	Manager Lay Minister; Parochial Church Council Lay Minister; Parochial Church Council	All three organisations have and potentially will be applying for similar grants, support and funding bids. Gemma is in a position to affect decision making within The Lookout.	10 th June 2026	Grants, support & Funding bids.	Record on Register, declare any Dols at the start of any meeting and recorded in the minutes. Withdraw from discussion relating to scoring, recommendations and voting for grants, support and funding bids, and anything that conflicts directly with The Lookout's interests.	Exclusion from discussion and voting where the other organisations may directly benefit. Must not receive confidential papers or scoring information relating to affected applications where appropriate.	30 th July 2026	High

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DOI-003	Kelly Pattison	Board Member	University of Cumbria Newtown Primary School	Employee Governor	A potential conflict of interest has been identified in relation to the applicant's employment with the University of Cumbria and their role as Governor at Newtown Primary School.	12 th June 2026	Grants, support & Funding bids	Record on Register. declare any Dols at the start of any meeting and recorded in the minutes. Withdrawal may be requested from discussion relating to scoring, recommendations and voting for grants, support and funding bids.	The decision may be made to exclude Kelly from discussion and voting where the other organisations may directly benefit. In this instance, Kelly may not receive confidential papers or scoring information relating to affected applications where appropriate.	30 th July 2026	Medium
DOI-004	Leslie Tickner	Co-opted Board Member	Yewdale Community Foundation	Secretary & Trustee	The Yewdale Community Foundation is involved in partnership work to improve nursery, childcare and	4 th June 2026	Grants, support & Funding bids	Record on Register, declare any Dols at the start of any meeting and recorded in the minutes. Withdraw from	Exclusion from discussion and voting where the other organisations may directly	30 th July 2026	High

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					community support services in the area and may apply for the same pots of funding, grants and support. Leslie has a senior role in the organisation that can affect decision making.			discussion relating to scoring, recommendations and voting for grants, support and funding bids, and anything that conflicts directly with the Yewdale Community Foundation.	benefit. Must not receive confidential papers or scoring information relating to affected applications where appropriate.		
DOI-005	Anne Quilter	Board Member	APHA Civil Service Carlisle Carlisle Credit Union	Admin Officer Member	Employed as an Administrative Officer with the Animal and Plant Health Agency (APHA), Civil Service, Carlisle, and holds membership of Carlisle Credit Union.	4th August 2026		This DoI should be recorded in the register. Any potential conflict arising during future Board discussions or funding decisions should be declared at the start of the meeting and managed in line with the Board's conflict of interest procedure.	N/A	5th August 2026	Low

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DOI-006											

Suggested status and risk options

Level	Typical meaning	Example management action
Low	Interest is unlikely to affect judgement.	Declare and record; participation may continue.
Medium	Interest could reasonably be perceived to influence judgement.	Declare at meeting; chair to determine participation.
High	Interest directly relates to a decision, funding, procurement or appointment.	Withdraw from discussion, scoring, recommendations and voting.
Severe	Interest may make continued participation in the role impractical or inappropriate.	Escalate for governance decision and consider alternative role or mitigation.